

**ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT
EQUIPMENT AND PROCUREMENT DIVISION
BID INVITATION**

Bid Number: M-11-053H

BID OPENING LOCATION:
AHTD Equipment and
Procurement Division
11302 West Baseline Road
Little Rock, AR 72209

MAIL TO:
AHTD Equipment and
Procurement Division
P.O. Box 2261
Little Rock, AR 72203

DELIVER TO:
AHTD Equipment and
Procurement Division
11302 West Baseline Road
Little Rock, AR 72209

Bid Opening Date: November 16, 2010 Time: 11:00 a.m.

Sealed bids for furnishing the commodities and/or services described below, subject to the Conditions on page 2 of this Bid Invitation will be received at the above-noted mail and delivery locations until the above-noted bid opening date and time, and then publicly opened at the above-noted bid opening location. **Bids must be submitted on this form, with attachments when appropriate, or bids will be rejected. Late bids and unsigned bids will not be considered.**

In compliance with this Bid Invitation and subject to all the Conditions thereof, the undersigned offers and agrees to furnish any and all items upon which prices are quoted, at the price set opposite each item.

Company Name: _____

Name (Type or Print): _____

Address: _____

Title: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Federal Tax ID or Social Security No.: _____

E-Mail: _____

Signature: _____

Signature must be legible, original (not photocopied) and in ink.
Unsigned bids will be rejected.

Self-Propelled Telescopic Boom Lift

1 Ea. Price _____

To meet the requirements of Arkansas State Highway and Transportation Department Specifications **11-64-1037** attached to and made a part of this bid.

FOB: **AHTD - District 4 Headquarters, 4019 Towson Avenue, Fort Smith, AR 72901**

Lift proposed to furnish:

Make _____ Model _____ Warranty _____

If any literature and/or specifications of items conflict with AHTD specifications, the conflict(s) shall be specifically noted, corrected and submitted with the bid.

Bid Bond in the amount of 5% of total bid price required of all bidders at time of bid opening or bid will be rejected. Personal and company checks are not acceptable as Bid Bonds. See Condition 3 on page 2. Performance Bond in the amount of 5% of total bid price will be required of successful bidder prior to providing goods/services. Personal and company checks are not acceptable as Performance Bonds. See Condition 3 on page 2.

The successful bidder will be required to complete delivery within **180** days after award.

Bids and Specifications are available on-line by going to the AHTD Web Site – www.arkansashighways.com and clicking on “Bids/Contracts”. Tabulations will also be available at this site within 72 hours after bid opening. If you have any questions, call this office at 501-569-2667.

64-1037
01-07 & 01-53

STANDARD BID CONDITIONS

M-11-053H

1. **ACCEPTANCE AND REJECTION:** The Arkansas State Highway and Transportation Department (AHTD) reserves the right to reject any or all bids, to accept bids in whole or in part (unless otherwise indicated by bidder), to waive any informalities in bids received, to accept bids on materials or equipment with variations from specifications where efficiency of operation will not be impaired, and to award bids to best serve the interest of the State.
2. **PRICES:** Unless otherwise stated in the Bid Invitation, the following will apply: (1) unit prices shall be bid, (2) prices should be stated in units of quantity specified (feet, each, lbs., etc.), (3) prices must be F.O.B. destination specified in bid, (4) prices must be firm and not subject to escalation, (5) bid must be firm for acceptance for 30 days from bid opening date. In case of errors in extension, unit prices shall govern. Discounts from bid price will not be considered in making awards.
3. **BID BONDS AND PERFORMANCE BONDS:** If required, a **Bid Bond** in the form of a cashier's check, certified check, or surety bond issued by a surety company, in an amount stated in the Bid Invitation, must accompany bid. **Personal and company checks are not acceptable as Bid Bonds.** Failure to submit a Bid Bond as required will cause a bid to be rejected. The Bid Bond will be forfeited as liquidated damages if the successful bidder fails to provide a required Performance Bond within the period stipulated by AHTD or fails to honor their bid. Cashier's checks and certified checks submitted as Bid Bonds will be returned to unsuccessful bidders; surety bonds will be retained. The successful bidder will be required to furnish a **Performance Bond** in an amount stated in the Bid Invitation and in the form of a cashier's check, certified check, or surety bond issued by a surety company, unless otherwise stated in the Bid Invitation, as a guarantee of delivery of goods/services in accordance with the specifications and within the time established in the bid. **Personal and company checks are not acceptable as Performance Bonds.** In some cases, a cashier's check or certified check submitted as a Bid Bond will be held as the Performance Bond of the successful bidder. Cashier's checks or certified checks submitted as Performance Bonds will be refunded shortly after payment has been made to the successful bidder for completion of all terms of the bid; surety bonds will be retained. Surety bonds must be issued by a surety company authorized to do business in Arkansas, and must be signed by a Resident Local Agent licensed by the Arkansas State Insurance Commissioner to represent that surety company. Resident Agent's Power-of-Attorney must accompany the surety bond. Certain bids involving labor will require Performance Bonds in the form of surety bonds only (no checks of any kind allowed). In such cases, the company issuing the surety bond must comply with all stipulations herein and must be named in the U. S. Treasury listing of companies holding Certificates of Authority as acceptable sureties on Federal Bonds and as acceptable reinsuring companies. Any excess between the face amount of the bond and the underwriting limitation of the bonding company shall be protected by reinsurance provided by an acceptable reinsuring company. Annual Bid and Performance Bonds on file with E & P Division must have sufficient unencumbered funds to meet current bonding requirements, or the bid will be rejected, unless the balance is submitted as set forth above, prior to bid opening.
4. **TAXES:** The AHTD is not exempt from Arkansas State Sales and Use Taxes, or local option city/county sales taxes, when applicable, and bidders are responsible to the State Revenue Department for such taxes. These taxes should not be included in bid prices, but where required by law, will be paid by the AHTD as an addition thereto, and should be added to the billing to the AHTD. The AHTD is exempt from Federal Excise Taxes on all commodities except motor fuels; and excise taxes should not be included in bid prices except for motor fuels. Where applicable, tax exemption certificates will be furnished by the AHTD.
5. **"ALL OR NONE" BIDS:** Bidders who wish to bid "All or None" on two or more items shall so stipulate on the face of bid sheet; otherwise, bid may be awarded on an individual item basis.
6. **SPECIFICATIONS:** Complete specifications should be attached for any substitution or alternate offered, or where amplification is necessary. Bidder's name must be placed on all attachments to the bid.
7. **EXCEPTIONS TO SPECIFICATIONS:** Any exceptions to the bid specifications must be stated in the bid. Any exceptions to manufacturer's published literature must be stated in the bid, or it will be assumed that bidder is bidding exactly as stated in the literature.
8. **BRAND NAME REFERENCES:** All brand name references in bid specifications refer to that commodity or its equivalent, unless otherwise stated in Bid Invitation. Bidder should state brand or trade name of item being bid, if such name exists.
9. **FREIGHT:** All freight charges should be included in bid price. Any change in common carrier rates authorized by the Interstate Commerce Commission will be adjusted if such change occurs after the bid opening date. Receipted common carrier bills that reflect ICC authorized rate changes must be furnished.
10. **SAMPLES, LITERATURE, DEMONSTRATIONS:** Samples and technical literature must be provided free of any charge within 14 days of AHTD request, and free demonstrations within 30 days, unless AHTD extends time. Failure to provide as requested within this period may cause bid to be rejected. Samples, literature and demonstrations must be substantially the same as the item(s) being bid, unless otherwise agreed to by AHTD. Samples that are not destroyed will be returned upon request at bidders expense. Samples from successful bidders may be retained for comparison with items actually furnished.
11. **GUARANTY:** Unless otherwise indicated in Bid Invitation, it is understood and agreed that any item offered or shipped on this bid shall be newly manufactured, latest model and design, and in first class condition; and that all containers shall be new, suitable for storage or shipment and in compliance with all applicable laws relating to construction, packaging, labeling and registration.
12. **BACKORDERS OR DELAY IN DELIVERY:** Backorders or failure to deliver within the time required may constitute default. Vendor must give written notice to the AHTD, as soon as possible, of the reason for any delay and the expected delivery date. The AHTD has the right to extend delivery if reasons appear valid. If reason or delivery date is not acceptable, vendor is in default.
13. **DEFAULT:** All commodities furnished will be subject to inspection and acceptance by AHTD after delivery. Default in promised delivery or failure to meet specifications authorizes the AHTD to cancel award or any portion of same, to reasonably purchase commodities or services elsewhere and to charge full increase, if any, in cost and handling to defaulting vendor. Applicable bonds may be forfeited.
14. **ETHICS:** *"It shall be a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure a State contract upon an agreement of understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies maintained by the contractor for the purpose of securing business."* (Arkansas Code, Annotated, Section 19-11-708).

**ARKANSAS STATE HIGHWAY
AND TRANSPORTATION DEPARTMENT**

NOTICE OF NONDISCRIMINATION

The Arkansas State Highway and Transportation (Department) complies with the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964 and other federal equal opportunity laws and therefore does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in admission or access to and treatment in Department programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to James B. Moore, Jr., Section Head - EEO/DBE (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501) 569-2298, (Voice/TTY 711), or the following email address:

james.moore@arkansashighways.com.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.

ARKANSAS STATE HIGHWAY AND TRANSPORTATION DEPARTMENT

SPECIFICATION 11-64-1037

FOR

SELF-PROPELLED TELESCOPIC BOOM LIFT

1. **General:** This specification is intended to cover a diesel engine powered, self-propelled, four wheel drive, telescopic boom type aerial lift device with a minimum working height of 66', a minimum restricted lift capacity of 1,250 pounds and a minimum unrestricted lift capacity of 750 pounds. Unit furnished shall comply with applicable ANSI, OSHA and SAE standards.
2. **Engine:** Liquid cooled diesel developing a minimum of 46 horsepower at rated RPM. Shall be equipped with electric starter, battery and alternator. Shall have approved type air cleaner with pre-cleaner, lube oil and fuel filters with replaceable elements, muffler, and fuel tank as regularly furnished.
 - A. **Anti-Freeze:** Cooling system shall have anti-freeze protection to -20° F, or lower.
 - B. **Engine Shutdown:** Shall be equipped with an automatic shutdown system which senses low oil pressure or high coolant temperature.
 - C. **Instruments:** Ammeter or charge indicator, tachometer, electric hour meter (oil pressure or fuel solenoid actuated), temperature gauge, oil pressure gauge, fuel gauge and all other necessary gauges or indicators.
3. **Drive:** Four Wheel Drive with positive traction drive and oscillating axle. Drive power to be supplied by two-speed wheel motors powered by a closed loop hydrostatic drive system. Each drive wheel shall have a planetary type reduction hub. Unit shall be equipped with a drive enable system that informs the operator when drive and steer functions may be opposite controller movements. Machine shall have a minimum gradeability of 45%. Drive speed with boom stowed shall be no less than 3 mph. Maximum drive speed when the boom is raised or extended shall be 1.0 ft/sec.
4. **Tires:** No less than 355/55D 625 rough terrain foam-filled tires.
5. **Brakes:** Spring applied, hydraulically released.
6. **Steering:** Hydraulic steering and steering controls as regularly furnished by manufacturer.
7. **Turntable:** Turntable shall be driven by a hydraulic motor through a ring and pinion system which will allow 360° continuous rotation. Turntable shall have a maximum tail-swing of 4'.
8. **Boom:** Telescoping type, all steel construction. Horizontal reach from centerline of rotation shall be no less than 50' 10". Height from ground to bottom of work platform at full extension shall be no less than 60'. Working height shall be a minimum of 66'. Shall have below ground level reach of no less than 5' 7". Boom sections shall slide on adjustable Ultra High Molecular Weight (UHMW) pads located at the end of the boom sections.
9. **Work Platform:** End hung type equipped with an automatic hydraulic self-leveling system. A manual hydraulic system shall be provided to override the automatic platform leveling system. Shall also be equipped with hydraulic rotator providing a minimum of 160° rotation. Platform shall be constructed of steel with nominal dimensions of 36" x 96" x 45" and have a kick plate with a minimum height of 6" to help keep equipment and tools within the platform. Shall have a mid-entry access opening equipped with a sliding gate.
10. **Lift Capacity:** Shall have unrestricted platform lift capacity throughout the entire range of boom elevation of no less than 750 pounds and a restricted platform lift capacity of no less than 1,250 pounds through a range of boom elevations which are automatically limited.
11. **Hydraulic System:** Shall have one or more variable displacement axial piston pumps of size, type and capacity to perform all required operations of rotation, travel and boom functions, including work platform leveling and rotation. Hydraulic cylinders shall be double acting type. All circuits shall have safety relief valves to prevent overloading. Hydraulic system and reservoir shall have a minimum oil capacity of 65 gallons. Hydraulic system shall be equipped with a hydraulic oil cooler and a 10 micron minimum filtration system.
12. **Backup Hydraulic Pump:** The unit shall be equipped with an emergency backup hydraulic pump system. The pump shall be driven by a 12 volt DC electric motor. This system is to be used in the event of engine or hydraulic pump failures.

13. Platform Controls: Platform shall have machine drive, steer and boom function controls. Machine drive controls shall be proportional with ramp on/off for smooth starts and stops. Boom functions shall be joystick operated and shall be varied with a boom function speed controller. Primary boom raise/lower and extend/retract functions shall be 12 volt DC proportional. Platform shall have a foot switch to enable drive, steer and all boom functions. Platform controls shall prevent operator disorientation by means of an alarm (as a minimum) whenever the turntable has rotated beyond $\pm 30^\circ$ from center. Additional equipment shall include a 4.5° tilt alarm, a horn button (horn to have a minimum rating of 109 decibels), and an emergency stop button.
14. Ground Controls: Shall be located at eye level with easy to understand, universal symbols for all functions. Up/down function shall be operated by toggle switch controls. A key switch shall be used to select operation from the ground controls, the platform controls or to select the off position.
15. Electric Line To Work Platform: A 110 volt AC electric line with a minimum capacity of 15 amps shall be routed up the boom and terminate at the work platform with a 110 volt weatherproof duplex receptacle.
16. Vandalism Protection: Shall be equipped with vandalism protection including the following items as a minimum:
 - A. Lockable platform control box covers.
 - B. Locking filler cap for the fuel tank, hydraulic tank and radiator. Filler caps located behind locking panels are acceptable in lieu of individual locking caps.
 - C. Lockable engine enclosure.
 - D. Lockable battery box cover if battery is not mounted inside lockable engine enclosure.
17. Dimensions: Maximum wheelbase of 8' 3". Stowed height shall not exceed 8' 11". Stowed length shall not exceed 27' 11". Width shall not exceed 8' 2". Shall have a minimum ground clearance of 14".
18. Weight: 20,700 pounds, minimum.
19. Color: Shall be painted Arkansas State Highway & Transportation Department Omaha Orange (equivalent to Sherwin-Williams F1E 4143 Kem Transport Synthetic Enamel).
20. Warranty: Units purchased under this specification shall be warranted against defects in material and workmanship for a minimum period of twelve (12) months (365 days) from date unit is placed in operation by AHTD.
 - A. Warranty shall include all parts, labor and transportation costs to the location of equipment.
 - B. If equipment cannot be repaired on location, warranty shall include cost of transport to the facility where the repair work will be done.
 - C. It will be the responsibility of the successful bidder to insure that repairs are completed in a timely manner.
 - D. If any warranty literature submitted with the bid conflicts with AHTD warranty requirements, the conflict(s) shall be specifically noted, corrected and included with the bid or the conflict(s) will be considered an exception to warranty specifications and the bid rejected.
 - E. Recent prior failure to provide warranty-work, parts, replacement parts or service, in a timely manner, for equipment from the same manufacturer or dealer shall be grounds for the rejection of any submitted bid, or for the denial of any otherwise qualified low bidder, whether such failure is attributable to the manufacturer or the dealer of the equipment. For the purposes of this paragraph "timely manner" means a period of time not exceeding thirty (30) calendar days to provide requested warranty-work, parts, replacement parts, or service. For the purposes of this paragraph "manufacturer" means the original manufacturer of the equipment and its successor or successors, regardless of number, and whether acquired by sale, merger, or otherwise. For the purposes of this paragraph "replacement part" means a part redesigned by a manufacturer to correct a design or engineering defect and which replacement part is capable of providing dependable performance in normal operation conditions for its normal service life without failure. Such bid or bids may be rejected by the Department until such failure or failures have been remedied to the satisfaction of the Department and until such manufacturer or dealer is providing such warranty-work, parts, replacement parts, and service in a timely manner.
21. Current Model: Units furnished under this specification shall be the latest improved model in current production, as offered to commercial trade, built for the U.S. market, and shall be of quality workmanship and material. Machines manufactured for foreign markets will not be accepted. All equipment offered under this specification shall be new. Used, reconditioned, shopworn, demonstrator, prototype or discontinued models are not acceptable. Manufacturers of the units supplied must have been in the business of producing operational units for at least two years and must have recently sold similar units to domestic governmental agencies. The model furnished must have been in production for a minimum of one year, or be the latest version of a previous model. Bidder/s may be required to submit documentation substantiating the aforementioned requirements. A list of user references may also be required.

22. Manuals: The successful bidder shall furnish an Operator's Instruction Manual with each unit delivered and one (1) copy each of Shop Repair Manual and Parts Book (for engine as well as machine and related components) to each FOB point. In addition, one (1) copy each of Operator's Instruction Manual, Shop Repair Manual, and Parts Book (for engine as well as machine and related components) shall be furnished to Equipment & Procurement Division, P.O. Box 2261, Little Rock, AR 72203 (11302 W. Baseline Road, Little Rock, AR 72209, if shipping UPS, FedEx, etc.).

The successful bidder may provide Shop Repair Manuals and Parts Manuals on computer media (CD ROM, Floppy Disks, etc.) in lieu of printed manuals.

23. Training: The successful bidder shall furnish qualified personnel to instruct AHTD operators and service technicians on operation and maintenance of machine.

In addition, the successful bidder shall furnish information on any factory service schools which would be available for AHTD service technicians.

24. Shall be assembled, adjusted and made ready for continuous operation at time of delivery.

All parts, accessories and tools necessary for satisfactory operation of this unit shall be furnished whether or not they are specifically mentioned in this specification (including standard equipment as regularly furnished by manufacturer as shown on printed literature and specifications - unless specifically excluded by this specification).

25. Parts Inventory & Service Facilities: The successful bidder shall maintain a representative inventory of replacement parts and service facilities for servicing equipment bid on.

26. Demonstration: The Arkansas State Highway & Transportation Department reserves the right to require a demonstration, under actual working conditions, of equipment bid under this specification before award is made. The demonstration would be performed (free of any charge) by the bidder or an authorized representative at a mutually acceptable location. If requested, the bidder should be prepared to demonstrate the equipment within thirty (30) days after notification. Failure of the bidder to perform a satisfactory demonstration within the specified time may be grounds for rejection of the bid.

27. Cooperative Purchasing: Other tax-supported entities* in Arkansas (cities, counties, state agencies, school districts, etc.) may purchase from this Contract on an individual basis under the same specifications and conditions, and at the pricing set forth by each vendor, all at the discretion of each vendor in each case. Prices could be reduced by a vendor for minor alterations in conditions (changing order quantities, deleting options, etc.) as agreed by both parties, but could not be raised above the contract bid price except for any additional freight charges. Vendors would not be required to sell to any such entity under this contract, and those entities would not be obligated to purchase from the contract.

Each entity wishing to purchase from the contract must make contact directly with the appropriate vendor(s). The Highway Department shall remain "out of the loop" for such transactions: all contact, orders, invoices, payments, etc. regarding such transactions must take place exclusively between the tax-supported entity and the vendor. The Department shall be held harmless of any and all liability arising from such transactions.

* Tax-supported entities are defined as those receiving more than half of total funding from appropriated tax funds.